

Operators' Daily Checklist Check each Item Before Start Of Each Shift Date:					
Chec	k one:	Gas/LGP/Diesel Truck Electric Sit-down	Electric Stand-up	Electric Pallet	
Truck Serial Number: Operator:					Supervisor's OK:
Hour	meter	reading:			
DO N After	NOT O check	PERATE A FAŬLTY TRUCK. Your safety is ing, mark each item accordingly. Explain be	s at risk.		naintenance department know of any problem. n below.
OK	NO	Visual Chasks		OK NO	Viewel Chapte
OK	NG	Visual Checks		OK NG	
		Tires/Wheels: wear, damage,nuts tight Head/Tail/Working Lights: damage,mountin	a operation		Engine: runs rough, noisy, leaks Steering: loose/binding, leaks,operation
		Gauges/Insturments: damage, operation	g, operation		Service Brake: linkage loose/binding, stops OK, grab
		Operator Restraint: damage, mounting, ope	ration oily dirty		Parking Brake: loose/binding, operational, adjustment
		Warning Decals/Operators' Manual: missing			Seat Brake (if equipped): loose/binding, operational,
		Data Plate: not readable, missing	, not readable		adjustment
		Overhead Guard: bent, cracked, loose, miss	sina		Horn: Operation
		Load Back Rest: bent, cracked, loose, missi			Backup Alarm (if equipped): mounting, operation
		Forks: bent, worn, stops OK	···g		Warning Lights (if equipped): mounting, operation
		Engine Oil: level, dirty, leaks			Lift/Lower: loose/binding, excessive drift, leaks
		Hydrolic Oil: level, dirty, leaks			Tilt: loose/binding, excessive drift, "chatters," leaks
		Radiator: level, dirty, leaks			Attachments: mounting, damaged, operation, leaks
		Fuel: level, leaks			Battery Test (electrics trucks only): indicator in green
		Battery: connections loose, charge, electroly	rte low		while holding full forward tilt
		Covers/Sheetmetal: damaged, missing	10 1011		Control Levers: loose/binding, freely return to neutral
		Brakes: linkage, reservoir fluid level, leakes	dehris on floor		Directional Control: loose/binding, find neutral OK
Explanation of problems marked above:					